Library and Knowledge Services
A guide to Northumberland, Tyne and Wear NHS Foundation Trust Libraries

Shining a light on the future
How to join
To use the library services you will need to become a member. To do this, simply complete a registration form (available from your local library or downloadable from the library intranet pages). Please bring your Trust ID badge with you when you join.

Borrowing items
Your Regional library card will allow you to borrow up to a maximum of eight books at any one time from the libraries participating in the scheme. Please check loan allowances with your local library and remember to always bring your library ticket with you to borrow books.

Please note that items issued to your ticket are your responsibility.

Please return or renew them on time. Should any items on loan to you become damaged, lost or are not returned, replacement costs will be sought. If you have any problems with items you have borrowed, please contact library staff for help and advice.
Library catalogue
You can check the Regional library catalogue on the internet at: http://library.nuth.nhs.uk

Book collections
The Trust library service has books, reports, statistics and guidelines covering mental health, learning disabilities and neuro-rehabilitation. The collections also includes career development, management and many other books to support your practice, development, and wellbeing.

Journal collections
The Trust libraries subscribe to a range of specialist print journals. Journal collections are available for browsing and are ‘for reference only’.

Audiovisual and multimedia resource
A range of specialist DVDs and CDs are available across the service.

Interlibrary loan requests
Books and journal articles not available in your local library can be requested from other libraries on your behalf. Please complete and sign a
request form for each item (available from the library or on the library website).

**Enquiry services**
Library staff can help you with your information or research based enquiries and your literature searches.

**Computers**
There are computers with internet access available in all Trust libraries. Access is via Trust ID and Password. Non NTW Foundation Trust staff visiting libraries should check computer access with library staff.

Please note only encrypted memory sticks can be used on Trust computers.

**Printing**
Please check with library staff; any printing of non library resources may incur a charge.

**Photocopiers**
Photocopying facilities are available; any photocopying of non library resources may incur a charge.
Copyright
Please ensure that your copying and printing complies with current copyright regulations. Notices and guidance are available in all Trust libraries. For further information please consult library staff.

Study Spaces
If you are looking for somewhere quiet to work or study, you will find a very warm welcome waiting for you at your Trust library.

Electronic resources
These are available from NHS Evidence Health Information Resources website available on the Internet at http://www.library.nhs.uk. This is your gateway to the NHS England national collection of healthcare databases, full text journals and electronic books. To access these resources you will need to sign up for a personal NHS Athens username and password.

Athens
You can self-register for your Athens username and password on the NHS Evidence Health Information Resources website at http://www.library.nhs.uk by clicking on ‘Register
for Athens’. Follow the on-screen instructions to complete the electronic form. If you need any help with this, please contact Trust library staff. Once you have registered, you will have access to databases such as MEDLINE, EMBASE, CINAHL and PsycINFO, as well as lots of other evaluated information and resources to support evidence-based practice, clinical governance and to help you keep up-to-date.

**Information Skills Training**
Training on all aspects of library services and resources is available through your library.

**Library & Knowledge Services on the Intranet**
For 24/7 access to library services and resources, please check out the Library & Knowledge Services intranet pages at [http://nww.ntw.nhs.uk](http://nww.ntw.nhs.uk)

To find us, click on the ‘Services’ tab at the top of the Trust Intranet homepage, then select ‘Corporate Services’ and then ‘Library and Knowledge Services’.
There you will find a wealth of information about the libraries and services offered, including opening hours, request forms, information about our skills training sessions and our current awareness bulletins.

**Library contact details**

**Cherry Knowle Hospital**
Library, Poplars 1 & 2
Cherry Knowle Hospital
Stockton Road
Ryhope
Sunderland
SR2 0NB
Tel: 0191 502 5570
Email: stwlibrarydl@ntw.nhs.uk

**Northgate Hospital**
Northgate Hospital Library
Morpeth
NE61 3BP
Tel: 01670 394 088/01670 394 221
Email: library.enquiries@ntw.nhs.uk
St Georges Park
St Georges Park Library
St Georges Park
Morpeth
NE61 2NU
Tel. 01670 501 786
Email: librarysgh@ntw.nhs.uk

St Nicholas Hospital
St Nicholas Hospital Library
Jubilee Road
Gosforth
Newcastle
NE3 3XT
Tel: 0844 811 5522 ext 28514
Email: librarysnh@ntw.nhs.uk

Walkergate Park
Knowledge Centre
Walkergate Park
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NE6 4QD
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